

Ho Lap College
(Sponsored by the Sik Sik Yuen)

Annual School Plan
2018-2019

Annual School Plan (2018-2019)

Major Concern I : To consolidate reading and learning habits

Strategy	Implementation Plan	Targets	Parties Responsible	Evaluation Methods
1. To strengthen reading habits of language subjects	<ul style="list-style-type: none"> Information literacy on dictionary skills ,vocabulary building skills and e-learning language platforms 	S1 - 4	Chinese Language English Language	Dictation and tests on vocabulary & grammar in use and proofreading skills E-learning platform monitoring data and assessments
	<ul style="list-style-type: none"> Extensive reading scheme 	S1-4	Chinese Language English Language	Reading lesson observation Reading records
	<ul style="list-style-type: none"> Intensive reading texts and papers Daily and regular reading-aloud practice 	S1-6	Chinese Language English Language	Homework inspection
2. To foster the reading habits in content subjects	<ul style="list-style-type: none"> Reading curriculum and scheme of each content subject to enrich reading substance and enhance student interest Language across the Curriculum LAC 	S1 - 4	Mathematics All Subjects	Teachers' observation and assessment
	<ul style="list-style-type: none"> Newspaper reading and subject issues related materials in luncheon reading time Civic Education across the Curriculum CAC 		Liberal Studies Humanity Subjects Science Subjects	Class teachers' observation and subject teachers' relevant assessment
3. To deepen learning habits and thinking skills	<ul style="list-style-type: none"> Interactive, collaborative and directed learning elements exhibited in regular instruction The prevailing use of subject organizers and logics in students work, presentations, sharing and class discussions 	S1 - 5	All Subjects	Class observation and evaluation Homework inspection
	<ul style="list-style-type: none"> Enhanced and widened curriculum to boost learners' application and creativity in regular class Enhanced and widened curriculum to 	S1 - 6	All Subjects	Student performance in class discussion Student presentation and sharing Inter-class debate contest on social issues

	boost learners' application and creativity in co-curricular programs such as Language Art, STEM, Science Week, Chinese Week, Speech Festival, IT contests and OLE			
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Major Concern II : To pursue individual learning progress and team work inside and outside classroom

Strategy	Implementation Plan	Target	Parties Responsible	Evaluation Methods
1. To instill the core values of gratitude, respect, perseverance, benevolence and serving others in students' study and daily life	<ul style="list-style-type: none"> • Class Teachers and Language Teachers supervise students to do assembly presentation on core values • All F1 Ss must take on learning one musical instrument and join one uniform group • Chinese Language curriculum on Life Education 	S1 - 6	Class Teachers CCA Music Dept Chinese Language	Teachers' observation and evaluation
2. To cultivate students' habits of mind and positive intelligence	<ul style="list-style-type: none"> • Class Teachers advise Students on "Towards My Goal" Action Plan with regular reviews, stressing progress and "improvement challenge" • Students' daily/ weekly journal to Class Teachers with emphasis on positive reassurance to personal acts and deeds • Teachers' deliberate plan on cultivating HOM in class and in subject instruction 		Class Teachers MCE Committee Student Counseling Cmt Student Dev Board Academic Cmt	Class Teacher meeting and evaluation Teachers' review in appraisal
3. To make students stay positive by placing emphasis on individual worth and well-being, accepting one's inadequacies and accepting differences of others	<ul style="list-style-type: none"> • Organization and leadership training to committee members on breaking the comfort zone and stress individual improvement • Stress learning curve and accepting ones' weaknesses • Student leaders' regular meetings with Principal on ways to promote mutual support and individual worth and 		Student Dev Board MCE Committee CCA Committee Academic Clubs Discipline Board	Students and Teachers evaluation meetings

	well-being			
4. To teach students to stay positive by encouraging students to focus on individual progress and improvement	<ul style="list-style-type: none"> • Ss' daily/ weekly journal to Class Ts with emphasis on ways to achieve the learning goals , all round development and balanced life • PE curriculum to teach cardio exercise and build up habits of exercise 	S1 - 6	Class Teachers Physical Ed CCA	Class Teacher meetings PE evaluation
5. To help students practise whole-person development and balanced life style				
6. To help students practise collaborative learning mode in class and form peer study group outside classroom	<ul style="list-style-type: none"> • Students exhibit interactive and collaborative mode of learning in class • Students are able to form peer study groups after class 	S1-6	All Subjects	Class observation and evaluation

Major Concern III : To foster professionalism in learning, teaching and positive intelligence

Strategy	Implementation Plan	Target	Parties Responsible	Evaluation Methods
1. To study theories of positive intelligence and ways to practise it 2. To construct a self-direct and collaborative learning mode in class	<ul style="list-style-type: none"> • To pursue the knowledge and practice of positive intelligence and HOM • To foster an independent, interdependent mode of instruction in class • To promote professional dialogue and sharing through co-lesson planning, meetings, staff development days and ‘lesson study’ 	All Teachers	Staff Appraisal Committee Staff Development Committee Principal	Teachers’ write-up on educational aspirations & belief and Habits of Mind HOM Teachers’ appraisal interviews at varied levels Teachers’ views as collected in SSE